

# Sign Foundation Guidelines

---

## **NOTE:**

- **Check with County, State and City on right- of-way distances from public roads.**
- **Once the site is approved , call the local utilities or dig safe agency to locate any underground services that might be in the site area.**
- **Make sure sign is the proper distance from all overhead power lines.**
- **Once the dig and reinforcement is complete, call the building inspector.**
- **Make sure you check the amount of concrete you need before ordering.**
- **A licensed electrician must do all electrical connections.**

# 1

---



*Using the template, mark the plywood for J-Bolts/ Electrical service.*



*With the specified drill bit called for in the template, drill holes in the plywood.*



*Mount J-Bolts onto plywood template and insert in rebar frame.*



*Customer selects location of sign on the property.*

**NOTE:** *Call before you dig ( check the underground utilities before digging )*

**Warning:** *Check with local code about the distance from overhead electrical lines before digging.*



*Using the footing drawings, build a 2X4 frame that represents the length and width of the hole being dug.*



*Placing the structure on the hole site and using a marking spray, outline the site for the dig.*



# 4

---



*Build wood box if needed for elevation leveling or use 2"x 4" timbers used in marking the area for the dig.*



*Insert rebar cage into hole and secure in place.*



*Call the building inspector*

*If structure is approved by the inspector, then order concrete.*

# 5

---



*Pour concrete in the hole and tamp to pack.*



*Once the concrete is about 4'' to 6'' from top of form, remove the plywood template.*



*Finish pouring to top of form.*

# 6

---



*Trowel the surface smooth and strike edges.*



*Let concrete dry for 48 hours.*



*Remove wood batter boards and clean around slab.*

*Your sign is ready to be installed.*

**Warning:** A licensed electrician must do all electrical connections.